Center for Children and Families
Summer Reading Explorer Program

2018 Summer Positions for Teachers

The Center for Children and Families (CCF) at Florida International University announces summer positions for PreK-12 regular and special education teachers, and for Bachelor’s or higher level individuals in Education/Special Education, Psychology/Mental Health, or related field, with field experience in working with children in school, after-school, or summer settings for the 2018 Summer Reading Explorers program funded by The Children’s Trust.

The CCF is Florida International University’s premiere research, service, and training facility for child and adolescent mental and behavioral health. The CCF provides ongoing training and clinical services to the population of Miami-Dade County in order to promote healthier children and families. The Summer Reading Explorers Program provides evidence-based small-group literacy instruction to rising kindergarten, first grade, and second grade students throughout Miami-Dade County.

Available Positions:

Program Supervisor

(7 Positions Available) Program Supervisors. Program Supervisors will be individuals, preference placed on Certified Teachers or School/Clinical/Educational Psychology/Related Field advanced trainees (Educational Requirements: Bachelor’s degree), with field experience implementing reading or other academic interventions in school, after-school, or summer settings. These individuals will be responsible for providing both group and individual supervision to tutors assigned to their regions, maintaining program record completion by service tutors, conducting program fidelity observations, conducting program assessments as needed, and helping to plan and conduct parent involvement events for the sites in their region. They will be in charge of distributing beginning- and end-of-program letters and parent contact for all participating children in their regions. The dates of employment will be 9-weeks from June 11th, 2018 through August 10th, 2018. Supervisors will work a minimum of 8 hours per day, Monday through Friday, and are compensated a summer salary of $8,000. They are required to attend mandatory training on the following dates and times: May 22nd (5-8pm), June 2nd (9am-5pm), June 9th (9am-5pm), and June 11th (9am-5pm). There will be a mandatory Saturday meeting on August 4th (9am-5pm). They will be required to drive to their assigned site(s) daily (valid driver’s license required; some compensation for travel available). To apply for this position, please visit careers.fiu.edu and search Job ID 514697.

Summer Reading Tutors

(41 Positions available) Summer Reading Tutors. Summer Reading Tutors will be individuals, preference placed on certified teachers with reading intervention experience and field experience working with children in school, after-school, or summer settings (Educational Requirements: Bachelor’s degree). Each Summer Reading Tutor will be in charge of providing 30-minute small group reading instruction to 7
groups (with no more than 5 children per group), assessing individual student progress, communicating with parents, and assisting in parent engagement activities. The dates of employment will be 8-weeks from June 11\textsuperscript{th}, 2018 through August 3\textsuperscript{rd}, 2018. Tutors will work a minimum of 8 hours per day, Monday through Friday. Tutors are compensated a summer salary of $6,000. They are required to attend mandatory training on June 9\textsuperscript{th} (9am-5pm) and June 11\textsuperscript{th} (9am-5pm). There will be a mandatory Saturday meeting on August 4\textsuperscript{th} (9am-5pm). They will be required to drive to their assigned site(s) daily (valid driver’s license required). **To apply for this position, please visit careers.fiu.edu and search Job ID 514699.**

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**Assessment Specialists**

*(7 Positions Available)* Assessment Specialists, Assessment Specialists will be individuals with at least 1 year of graduate level (Master’s or Doctoral) supervised assessment experience and field experience working with children in school, after-school, summer settings and children with disabilities. Specialists must have working knowledge of data entry and generation of Excel spreadsheet reports. Specialists with assessment experience in reading and other standardized tests (e.g., Peabody Picture Vocabulary Test) are strongly preferred. Assessment Specialists will be responsible for implementing assessment and data entry and reporting protocol for services. Responsibilities include: coordinating and completing assessments with team; entering data into REDCap; generating score reports for site providers and supervisors using Excel; coordinating parent notification of assessment results. The dates of employment will be 9-weeks from June 11\textsuperscript{th}, 2018 to August 10\textsuperscript{th}, 2018. Assessment Specialists will work a minimum of 8 hours per day, Monday through Friday, and are compensated a summer salary of $5,700. They are required to attend mandatory training on the following dates and times: June 2\textsuperscript{nd} (9am-5pm), June 9\textsuperscript{th} (9am-5pm), and June 11\textsuperscript{th} (9am-5pm). There will be a mandatory Saturday meeting on August 4\textsuperscript{th} (9am-5pm). Specialists will be required to drive to their assigned site(s) daily (valid driver’s license required; some compensation for travel available). **To apply for this position, please visit careers.fiu.edu and search Job ID 514698.**

**Additional Details:**

In addition to the reading intervention provided in the program, research is conducted at multiple additional sites, and teachers/staff members are required to follow research protocols that are being implemented in the summer program. All staff will be required to complete online research ethics training prior to the start of employment. Teachers and staff members must be able to visually scan the environment, effectively attend to and hear verbal exchanges between children, provide neutral, corrective feedback on children’s performance and behavior, and provide a warm, positive climate for children.

All finalists must clear a Level 2 criminal background check initiated by the Division of Human Resources at FIU as well as a background check through DCF before beginning assignment (at no cost to finalist).
Employees placed on Temporary Appointments are not eligible to participate in employee benefit programs (i.e., paid leave, health insurances, etc.) but are enrolled in the FICA Alternative plan.