

The information below is based on the webinar held on March 11th, 2020 at 12pm, before the university moved to remote instruction. **We have now moved to remote content delivery.** We will update this FAQ as we receive information. Faculty can join us tomorrow Thursday, March 12th at 10am or 11am for a webinar regarding remote content delivery.

1. Given remote content delivery, how would we ensure that students have the necessary connectivity?

Please talk to your students about the needs they may have during this unique time. The approach may vary depending on your course. We believe Academic Affairs is also taking this information into consideration. Please be flexible with students and their individual needs.

2. What if I am contacted by DRC to make accommodations for students?

First, please respond quickly to any communication from the DRC. Note that some students may have accommodations that keep them from being online, or using technology. Please work with the DRC on all of these concerns.

3. Can I use ProctorU or some other online proctoring tool?

The university is now using HonorLock as it's primary virtual proctoring vendor. In an effort to reduce the hardship that students may already be facing given a transition to remote content delivery, we are asking that you work with CASE's online liaison, Wendy Sanchez, to identify alternative means to ensure academic integrity. However, if you feel these means are absolutely necessary, please complete the online application (available [HERE](#)) to request usage of this tool.

4. Now that we have shifted toward remote content delivery, will everyone have access to Instructional Designers or will they help set up the transition of classes?

Please use the short timeframe we currently still have to meet with FIU's course support consultants online and CASE's online liaison is NOW. You can start with <http://canvas.fiu.edu>. Resources are still available at this time. As we move into remote content delivery, the Instructional Designers will be stretched with regard to capacity. Those teaching in fully online courses should also be ready to manage their own courses. Instructional designers who typically offer one on one service at the moment, will be shifted to work with all faculty.

5. How should we handle thesis and dissertations?

We are awaiting communication on this, but as of now, there are no changes. We will work with UGS to alleviate any documents needed to get permission for committee members to attend online.

6. How about lab courses?

We are asking departments for their suggestions and support on this. Please work with your fellow faculty. Perhaps there are some good suggestions around you, but definitely work with FIU's course support consultants and CASE's FIU online liaison to get ready. Depending on where we are in the semester, some may have already completed all lab activities, so these are important individual discussions. As an example, you may choose to provide students with the data and have them analyze and interpret it to write lab reports on them. Perhaps, there is a virtual lab technique or something you would like them to see you could send them a link.

7. What is our current maximum zoom capacity?

300

8. Is canvas training remote?

Right now, the only training conducted remotely is zoom, but we have requested more remote trainings.

9. Will the library lend laptops for extended times?

We are still trying to find information on this. We will let you know as soon as we have information.

10. How will you assure that FIU server will not crash if all students get on canvas?

Fortunately, the university is set up and prepared to support this. Every course currently has a canvas shell.

11. I have students saying they would rather drop the take classes online. What resources do I offer them?

We are not expecting for this to be a long-term shift, please be flexible in how you work with students.

12. Will commencement ceremonies be cancelled or modified?

Right now, plans are to continue business as usual. We will update as needed.

13. How flexible will we have to be with grading?

Grading depends on each individual faculty, but we do ask to be empathetic when possible.

14. Regarding online delivery, the union offers the reminder that the CBA is still in effect including rules and intellectual property.

We will still continue abiding by the CBA.

15. What about graduate research?

For now we are working on business as usual. However, we will continue to gather information and update you as needed.

16. Can LA's have access to courses?

- Please provide LA's panther IDs, as well as the course, number, and section that they will need access to caseonline@fiu.edu

17. What about students on internships?

Some units have decided that if classes are not held on campus, then students would not require students to continue their internships. Other units will allow their students to continue if the site remains open. Therefore, this will be handled on a case by case basis. We are working on a document to send to your sites, and then we need information and how we are handling things here.

18. What efforts are being made to clean common areas and classrooms?

Facilities has a schedule where they clean common areas and things like that. We have been in communication with them to keep track on whether they will be modifying their schedules. If you have concerns or requests and you need the passthroughs increased, you can reach out to Ricky.

19. What about students claiming preexisting conditions?

Please be flexible and work with students and stay in communication with DRC as needed.